CAPTAIN / SCHOOL LEADER SELECTION CRITERIA

To be eligible to be nominated and / or elected as a School Captain / Vice Captain / Leader students are expected to meet the following criteria: -

1. Set a good example in behaviour. This includes: -
   $ General behaviour out of the classroom and not having been placed on detention as a repeat offender.
   $ Must have attained Gold Badge level or better.
   $ General behaviour in the classroom. Not behaving in a way which prevents other students from learning and the teacher being able to teach.
   $ New students to the school ( in past 12 months ) will be eligible if found suitable by the class teacher and the principal.

2. Set a good example in work habits. This includes: -
   $ Giving best effort to all learning activities in the classroom.
   $ Completing set work / homework properly and on time.

3. Set a good example in co-operation. This includes: -
   $ Willingly accepting reasonable tasks without grumbling.
   $ Showing good manners when dealing with teachers and other members of staff or visitors to the school.

4. Set a good example by showing pride in our school. This includes: -
   $ Wearing the school uniform regularly
   $ Treating the school uniform with respect.

5. Set a good example in citizenship and leadership. This includes: -
   $ Willingness to help others.
   $ Willingness to offer help where it is needed to other students / staff.
   $ Willingness to take responsibility for particular tasks or activities.

6. Participate in school activities. This includes: -
   $ Participation in such groups as choir, sporting teams etc. or
   $ Involvement in and support for the various student activities conducted throughout the year.

7. Elected leaders will:
   $ Maintain at least Gold Badge level after election.
   $ School Leaders earning a red slip will have their parents informed immediately.
   $ If 2 red slips are earned, a letter will be sent home to the students parents requesting an interview.
   $ A school leader who is involved in incidents that indicate that a level drop should occur will have their behaviour and any incidents investigated by a panel consisting of: the Principal, Class teacher, Student Welfare committee representative, the Student and an advocate.
   $ The panel will decide if a level drop should occur and if the student should be replaced as a school leader. Any school leaders being replaced will be done so by the next eligible student from the election result list.
IMPORTANT NOTICE

Year Five Parents

RE: School Leader Nomination for School Leaders and Captains

Dear Parents,

It has been a busy year for your children. They have been involved in many activities and have grown up quite a bit since the beginning of the year.

It is now that time of year when the school community will decide who will represent the school next year as our leaders. Your role to play in this process, we believe, is a very important one.

The children have been discussing, the characteristics of a good leader. We did this so that the children could begin to focus on their own qualities and come to a very important decision. Do I have what it takes to lead my school well?

We would like you to discuss further with your child the importance and hard work involved in this responsibility and also, the rewards and satisfaction they will receive by being a school leader.

After you have spoken together and decided that your child would make a good leader, both child and parent will need to sign the self nomination form sent with this letter. It will not be accepted as a nomination if there is not parent endorsement on the form.

Below is a list of some characteristics of School Leaders:

$ Willingness to take on extra responsibilities.
$ Willingness to help and respect teachers and pupils of Wagga Wagga Public School.
$ Showing pride in school uniform and wearing it daily in a sensible fashion.
$ Ability or desire to be involved in public speaking opportunities.
$ Playing a part in extra curricular activities such as sports, choir, chess, dance etc.
$ Showing a responsible attitude towards all aspects of schooling.
$ Being a role model to others at this school.
$ Working well during class and completing work on time.
$ Maintenance of Gold Behaviour level.

Thank you for taking the time to be involved in this process. Obviously, it is an extremely important aspect of the voting procedure and we respect your decision.

Yours sincerely

Jim Roworth
Principal

Date..............
Student Nomination Form
Wagga Wagga Public School
Consideration for School Leadership Nomination

Name of Student ______________________________________________________

I have discussed with my parents/s or guardians the importance of taking on a leadership role at our school. I feel that I am well suited to the task and would like to be considered for School Leadership Nomination.

Signature of Student ___________________________ Date ________________

Signature of Parent ___________________________ Date ________________
School Captain and Leader Process

Self Nomination

$ Firstly, a Brainstorming session will be conducted in all Year 5 classrooms with the target being roles and responsibilities of the school leaders before the self nomination process.

$ Secondly, students Self Nominate with parent endorsement. Each student will be provided with a pro forma which outlines some of the leadership responsibilities, together with a slip for consideration for nomination. It is expected that parents will discuss with their child these responsibilities and their readiness to accept these leadership challenges.

$ Thirdly, Year5 vote eight boys and girls from the list of self nominated candidates.

$ Finally, staff vote for eight boys and eight girls from those which have self nominated.

Merging of Lists from Year 5 and Staff Nominations

$ Names will be placed in rank order for boys and girls, where students with the most nominations are at the top of the list. There will be a Year 5 list and a staff list for boys and for girls. Students must receive 5% of the Yr 5 vote and 5% of the staff vote to be included in the final, joint list of candidates. The joint list will be formed by totalling the position of boys and girls from both lists, and ranking them in numerical order, (lowest total to highest total). The top 8 students from each list will form the final list for the ballot paper.

$ If there are less than 16 names, then those names will be used on the final ballot paper.

$ Successful candidates will give their policy speeches to the electorate. (Year 2 -5 and staff)

Vote

$ Each of the students who appear on the final ballot paper will make a speech to the rest of the school at an assembly of all children. Staff and students will vote for 8 people.

$ Voting will be carried out on return to respective classes.

$ Staff will also vote with their class.

$ Election will be via the first past the post system.

$ The Boy and Girl with the highest vote will be named Captain and the Boy and Girl with the second highest vote will be named Vice Captain. The next four highest ranked students will be elected as school leaders.
STUDENT CAPTAINS AND LEADERS RESPONSIBILITIES

Anzac ceremonies - town Cenotaph.
Weekly school assemblies - special assemblies.
Welcoming guests and guest speakers - vote of thanks.
Presentation evening.
Weekly flag raising ceremony - lowering flags at the end of each day.
Participation in the school representative council.
Executive positions on the school representative council will be: President, Secretary and Treasurer.
Kinder Orientation Day - welcoming new parents, directing parents to Orientation areas.
Newsletter distribution.
Information monitors.
Sports shed monitors.
Giving prac., students tours of school when they first arrive.
General ambassadorial duties.
Excellent role models to rest of students.
Liaison between Students and Principal - Staff members.
Assisting with charity fundraising.
Representing School at community functions.
Distribution of lost property.

ELECTION OF SCHOOL CAPTAINS AND SCHOOL LEADERS

1. The Student Leaders Group will comprise the following:

   2 School Captains (1 female and 1 male)
   2 School Vice Captains (1 female and 1 male)
   4 Student Leaders

2. The Groups will be presented to fellow students and the community on Presentation Evening where they will receive their badges and make a declaration of commitment to the school.

3. With 2 representatives from each class, the elected student leaders will form the school Representative Council, meeting on a regular basis.
INDUCTION OF CAPTAINS AND SCHOOL LEADERS

( To be carried out on Presentation Day )

$ Vote of Thanks to the outgoing Captains and School Leaders.

$ Each student is presented with a Certificate of Appreciation.

$ Call new Captains, Vice Captains and School Leaders to the stage.

$ Announce the new Captains and School Leaders in the following order:

  School Leaders
  Boys Vice Captain
  Girls Vice Captain
  Boy Captain
  Girl Captain

$ New Captains and School Leaders repeat the Pledge.

  As School Leaders of Wagga Wagga Public School
  We promise to support our School
  Do our best in work and play
  Be helpful and kind to students in need
  Willingly offer assistance to members of staff
  And be a good example at all times
  We realise that in our roles as School Leaders
  Friendships may be tested
  But we promise our loyalty
  Foremost to the School.